



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Charlene Bybee, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

**REGULAR CITY COUNCIL MEETING MINUTES**  
**2:00 P.M., Monday, April 27, 2015**  
**City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

**1. Call to Order** (Time: 2:01 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

**2. Roll Call** (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

**3. Opening Ceremonies**

**3.1 Invocation Speaker** (Time: 2:02 p.m.)

The invocation was provided by Pastor Brad Dyrness, Sparks Church of the Nazarene.

**3.2 Pledge of Allegiance** (Time: 2:02 p.m.)

The Pledge of Allegiance was led by Ardena Perry.

**4. Public Comment** (Time: 2:04 p.m.)

Ardena Perry expressed concerns with Washoe County Regional Animal Control Services.

**5. Approval of the Agenda** (Time: 2:08 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Agenda item 8.6 was pulled from the agenda by request of Mayor Martini.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve the agenda as amended. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**6. Approval of the Minutes (Time: 2:08 p.m.)**

**6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting on April 13, 2015. (FOR POSSIBLE ACTION)**

Council Member Bybee noted Sean McCaffrey was omitted from item 7.4.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the minutes of the regular Sparks City Council meeting on April 13, 2015 as amended. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**7. Announcements, Presentations, Recognition Items and Items of Special Interest**

**7.1 Proclamation: "Older American's Month" (Time: 2:09 p.m.)**

Mayor Martini proclaimed May, 2015 as "Older American's Month" and urged every resident to take time this month to recognize older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community. The Proclamation was presented to Tanja Ramociotti.

**7.2 Proclamation: "National Day of Prayer" (Time: 2:12 p.m.)**

Mayor Martini proclaimed May 7, 2015 as "The National Day of Prayer". The Proclamation was presented to Kristopher Dahir.

**7.3 Proclamation: "Arbor Day" (Time: 2:14 p.m.)**

Mayor Martini proclaimed April 24, 2015 as "Arbor Day" and urged all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands. The Proclamation was presented to Tracy Domingues.

**7.4 Proclamation: "Severe Weather Awareness Month" (Time: 2:16 p.m.)**

Mayor Martini proclaimed April 2015 as "Severe Weather Awareness Month" and reminded Nevadans that severe weather is part of living in our state and that understanding the risks and how to respond to them can save lives. The Proclamation was presented to Chris Syverson.

**7.5 Proclamation: "National Bike Month & Bicycle Safety Month" (Time: 2:19 p.m.)**

Mayor Martini proclaimed May 2015 as "National Bike Month & Bicycle Safety Month" and encouraged all citizens to enjoy the benefits of bicycling, recognize the importance of bicycle safety, and be more aware of cyclists on our streets. The Proclamation was read by Council Member Bybee and presented to a representative from Truckee Meadows Bicycle Alliance, bikewashoe.org and Safe Routes to School Coordinator MJ Cloud.

**7.6 Recognition of the Nevada Water Environment Association's Wastewater Operator of the Year Brett Warne and Rookie Wastewater Operator of the Year Angel Lacroix. (Time: 2:22 p.m.)**

Treatment Plant Manager Michael Drinkwater and Operations Manager Todd Saxberg recognized Truckee Meadows Water Reclamation Facility employees for their achievements.

**7.7 Sparks Boulevard Corridor Study Presentation** (Time: 2:25 p.m.)

Regional Transportation Commission Planning Director Amy Cummings and Planning Administrator and Project Manager Debra Goodwin presented information on the Sparks Boulevard multi-modal corridor study and its efforts to manage future traffic volumes, improve walking & cycling conditions, enhance public transit service, improve safety and long-term planning and funding strategy.

**8. Consent Items** (Time: 2:33 p.m.)

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to approve consent items 8.1-8.5. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period March 26, 2015 through April 8, 2015. (FOR POSSIBLE ACTION)**

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

**8.2 Consideration and possible approval of a Final Map for Pioneer Meadows Village 7B&C Phase 2&3. (FOR POSSIBLE ACTION)**

An agenda item from City Engineer John Martini recommending Council approve the final map. The Pioneer Meadows Village 7 B&C Phase 2&3 Final Map will create 156 residential lots within the Pioneer Meadows Planned Development. The Developer will be Lennar Reno, LLC. The final map, civil improvement drawings and subdivision bond have been reviewed by the Community Services Department and have been found to be acceptable. There is no impact to the general fund.

**8.3 Consideration and possible approval of a Final Map for Kiley Ranch Village 38 - Phase 1. (FOR POSSIBLE ACTION)**

An agenda item from City Engineer John Martini recommending Council approve the final map. The Kiley Ranch Village 38 - Phase 1 Final Map will create 30 residential lots within the Kiley North New Urban District. The Developer will be Jenuane Communities. The final map and civil improvement drawings have been reviewed by the Community Services Department and have been found to be acceptable. There is no impact to the general fund.

**8.4 Consideration and possible approval of the 2015 Annual Operating Plan (AC-5136) between the Sparks Fire Department and the Bureau of Land Management. (FOR POSSIBLE ACTION)**

An agenda item from Division Chief Andy Koski recommending Council approve the 2015 Annual Operating Plan. The Annual Operating Plan is an addendum to the Cooperative Fire Protection Agreement between the City of Sparks Fire Department and the Bureau of Land Management. It is intended to identify and define the operational aspects of the cooperative agreement and provide an opportunity to update information in regards to agency contacts, reimbursement rates, radio frequencies or policy and procedural changes that may have occurred during the past year. There is no impact to the general fund.

**8.5 Consideration, discussion and possible approval of a contract for the Municipal Court Restroom, Office and Lobby Renovation Project, (AC-5137) Bid No. 14/15-015, PWP-WA-2015-117 to Reyman Brothers Construction, Inc., in the amount of \$119,500.00. (FOR POSSIBLE ACTION)**

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the contract. This project will include select demolition of the restrooms; new plumbing, wall framing; modification of mechanical ventilation and electrical systems; replacement of doors, plumbing and light fixtures; and ceramic tile, painting and finishes to make the public restrooms handicap accessible and provide a new consultation room. Funds are available in the CIP, there is no impact to the general fund.

**8.6 Consideration and possible approval to purchase the equipment and labor to up-fit four police vehicles from Lehr Auto Electric in the amount of \$56,731.40. (FOR POSSIBLE ACTION)**

Item was pulled; no action taken.

**9. General Business**

**9.1 Consideration, discussion, and possible approval of fiscal year 2015-2016 budget recommendations and fiscal items including 1) the City Manager's recommendations for the City of Sparks final budget; and 2) the proposed five year Capital Improvement Plan. (FOR POSSIBLE ACTION) (Time: 2:34 p.m.)**

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve 1) the City Manager's recommendations for the fiscal year 2015-2016 final budget; and 2) the proposed five year Capital Improvement Plan. City staff has filed the tentative budget for FY '16, and City Council will receive public comment on the FY '16 tentative budget on Tuesday morning, May 19, 2015 at 9:00 am. Immediately following the public hearing on the FY '16 tentative budget, the City Manager and Financial Services Director will present the final budget document which will be prepared based upon today's direction. The final budget must be filed with the Nevada Department of Taxation by June 1 annually.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the City Manager's final budget recommendations for fiscal year 2015-2016. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Bybee, NO. Motion carried 4-1.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to approve the proposed five-year Capital Improvement Plan for fiscal years 2015-2016 through 2019-2020. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.2 Consideration and possible award of the 2015 Street Rehabilitation – Unit 3, (AC-5138) Bid No. 14/15-013, PWP-WA-2015-112 to Spanish Springs Construction, in the amount of \$891,444. (FOR POSSIBLE ACTION) (Time: 3:11 p.m.)**

An agenda item from Transportation Manager Jon Ericson recommending Council award the project to Spanish Springs Construction to remove and replace as needed rundown curb gutter, driveway approaches, sidewalk ramps and reconstruct the roadway with new asphalt on

Sycamore Glen Drive from Springland Drive to Figoni Ranch Road, Sorensen Way from Baring Boulevard to Del Rosa Way and Del Rosa Way from Sorensen Way to Blossom View Drive. Funds are available in the Road, Storm Drains and Sanitary Sewer funds; there is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to award the 2015 Street Rehabilitation– Unit 3, to Spanish Springs Construction, in the amount of \$891,444. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.3 Consideration and possible award of the 2015 Preventative Maintenance Program, Bid No. 14/15-016, PWP-WA-2015-135 to Sierra Nevada Construction, in the amount of \$424,006.88. (FOR POSSIBLE ACTION)**  
(Time: 3:13 p.m.)

An agenda item from Transportation Manager Jon Ericson recommending Council award the contract to Sierra Nevada Construction to treat over 2 million square feet with a Type II Micro Seal as part of the slurry seal program. Funds are budgeted in the CIP; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to award the 2015 Preventative Maintenance Program to Sierra Nevada Construction, in the amount of \$424,006.88. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.4 Presentation, discussion, and possible direction regarding the Washoe County Animal Services changes to Washoe County Code Chapter 55 concerning the creation of the Department of Animal Services (55.020-55.023); Animal Control Officer Powers and Duties (55.040); Dangerous Dog Determination (55.750); and a proposed code on Feral Cats (New). (FOR POSSIBLE ACTION)** (Time: 3:15 p.m.)

An agenda item from City Manager Steve Driscoll and a presentation by Washoe County Animal Services Director Shyanne Schull and Animal Control Supervisor Bobby Smith on the proposed changes to Washoe County Code Chapter 55. The Washoe County Board of County Commissioners reorganized the consolidated regional function of Washoe County Animal Services (WCAS) during 2014. The reorganization included moving WCAS from the management and control under the Washoe County Sheriff's Office to becoming a stand-alone operational department.

The reorganization included the hiring of a new department director, Shyanne Schull, and the need to review, edit, modify, and update the various sections of Washoe County Code Chapter 55 (WCC Chapter 55) establishing WCAS and providing for the operational rules and regulations for providing quality animal services as the regional provider of these services. This staff report contemplates beginning the process for the review and updating of WCC Chapter 55.

The first action proposed by the WC BCC is to establish the new operational Washoe County Animal Services Department (55.022-55.023). The next action is for WCAS to define the Animal Control Officer Powers and Duties (55.040).

Upon completion of the two operational WCC Chapter 55 changes, the first two operational policies needed are related to the Dangerous Dog Determination (55.750), and the need to develop a new code section related to Feral Cats (New).

City Attorney Adams presented concerns with feral cat colonies. Council Member Ratti would have liked to have been informed on proposed changes more than one day before Washoe County will be voting on the matter.

Public Comment was received:

- Richard Simmonds supports the concept of a unified regional animal control program but does not think specific details have been provided regarding the proposed changes.
- Peggy Rew spoke in favor of the services provided by Washoe County Animal Services.
- Ardena Perry said she does not support feral cat colonies and supports the right to a decent life.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to accept the report and make no recommendations. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.5 FIRST READING. Bill No. 2691. An ordinance amending Title 9 Section 9.34.25 of the Sparks Municipal Code to provide a specific size of cup for serving alcoholic beverages during permitted special events on public property. (FOR POSSIBLE ACTION) (Time: 4:15 p.m.)**

City Clerk Teresa Gardner read the bill by title. The second reading and public hearing will be held at the regular meeting on Monday, May 11, 2015.

**9.6 FIRST READING. Bill No. 2692. An ordinance amending Title 9 Section 9.42.010 of the Sparks Municipal Code to lengthen the times for the allowance of amplified sound during permitted special events on public property in the downtown area only. (FOR POSSIBLE ACTION) (Time: 4:16 p.m.)**

City Clerk Teresa Gardner read the bill by title. The second reading and public hearing will be held at the regular meeting on Monday, May 11, 2015.

**10. Public Hearing and Action Items Unrelated to Planning and Zoning - None**

**11. Planning and Zoning Public Hearings and Action Items**

**11.1 PCN15011- Consideration of and possible action on a request for Tentative and Final approval of an amendment to the Marina Village Planned Development Handbook to allow for greater flexibility in the types, height and design specifically related to the mixed use buildings and other matters properly related thereto, in a planned development totaling 32.5 acres in size in the PD (Planned Development) zoning district located between Sparks Marina Lake and Harbour Cove Drive on a site generally located south of E. Lincoln Way, east of Sparks Marina Park and west of the Legends, Sparks, NV. (FOR POSSIBLE ACTION) (Time: 4:16 p.m.)**

An agenda item from Senior Planner Karen Melby on behalf of LandCap Sparks requesting an amendment of the Marina Village Planned Development Handbook. The proposed amendment

allows the Marina Villas and Marina Square to be a maximum of five stories while maintaining the maximum height of 70 feet. The amendment also includes updated architectural elevations and site plan for Marina Villas to facilitate the completion of the unfinished parking structure. Staff and the Planning Commission recommend approval.

Dane Hillyard of Greenstreet Companies gave a presentation on the updated plans.

Public Hearing was opened, no comments received.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve the tentative and final request for an amendment to the Marina Village Planned Development Handbook associated with PCN15011, adopting Findings PD1 through PD21 and the facts supporting those Findings as set forth in the staff report. Because the request includes final approval, the Planning Commission does not recommend that the City Council require a bond at this time as stated in NRS 278A.490. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**12. Closed Door Sessions - None**

**13. Comments**

**13.1 Comments from the Public** (Time: 4:24 p.m.) - None

**13.2 Comments from City Council and City Manager** (Time: 4:24 p.m.)

City Manager Steve Driscoll announced an opening on the Sparks Planning Commission to serve the remainder of a term that runs through 12/31/17. This appointee would be eligible for reappointment for additional terms. Applications will close on 5-12-15.

Two appointments to the Sparks Civil Service Commission will expire on June 30, 2015. Each appointment is for a 3-year term.

Two appointments to the Sparks Recreation Commission will expire on June 30, 2015. Each appointment is for a 3-year term.

One appointment to the Airport Authority Board of Trustees will expire on June 30, 2015. The appointment is for a 4-year term. Requirements for the Airport Authority Board of Trustees position include: Experience in the aviation, business or tourism industry; experience in finance or accounting, or other qualifications that the appointing authority determines are necessary or appropriate for carrying out the duties of the board.

Persons interested in serving on this committee should complete a Community Service Application, available from the City Clerk's office. You may also apply on line at the city's website – [www.cityofsparks.us](http://www.cityofsparks.us). Click on "City Services" on the web page, then click on "Volunteering Get Involved," then click on "Fill out a City Of Sparks Volunteer Application." Applications will be accepted until the close of business on June 1, 2015.

Council Member Smith discussed the health benefit committee which is solely run by the people getting the benefits and requested City Manager Driscoll change the makeup of the committee. Council Member Schmitt stated we should hire outside counsel.

**14. Adjournment**

Council was adjourned at 4:30 p.m.

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GENO R. MARTINI, Mayor

ATTEST:

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Teresa Gardner, City Clerk

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